

Brand Usage Guide Dec 2020













Clearing a path to better collaboration.

When people are aligned and knowledge is easily shared. When tools are serving you (and not the other way around). When you've cleared away the clutter, revealing room to shine. Now, that's a better workplace.

Do collaboration, better.

We're on a journey to an Elevated Workplace.

To illustrate that point, a variety of architectural and editorial design elements encourage our audience to think of the Elevated Workplace as a work in progress. It's a building project, and we all have a part to play.

Headlines make clever use of editorial markup, taking a positive statement and making it even better.

The tagline completes
the thought introduced
by the headline. The key
word—collaboration—is
emphasized with a bright
secondary color.



Cooler primary colors are balanced with a single bright secondary color.

Inspired by the "exploded view" of an architectural drawing, the logo implies that we're building a better future—and we've got clear plans to get there.

You've got this.

On our journey toward the Elevated Workplace, we'll be getting more and more out of our workday and enjoying better collaboration. It will also involve changing some habits, and that's why we're here to help. How we talk about these improvements can powerfully impact the program's success.

Voice & tone

Let's talk with the trustworthy, approachable voice of an encouraging coach.

The tone is upbeat and non-stuffy and the language is simple, conversational and down to earth. Copy should sound natural and human—like real people talk. The message of the Elevated Workplace is quite simple: it's about having a better day at work.

Headlines

Headlines use the conventions of copy editing to tweak the copy, taking an okay situation and making it better:



Pronouns & contractions

Since we're all in this together, feel free to use the pronouns "we" and "you" in your copy. Likewise, contractions like "we're, "you're" and "here's" keep the language user-friendly, subtly implying that better collaboration is within reach.







Color



1-Color



Color Reversed



1-Color Reversed

Give the logo breathing room by allowing for clear space on all sides. One exception is that the logo can be used on top of the plus pattern background if contrast is reduced.





Color & Type

Pantone 3295C Pantone 2748C Pantone 424C White R 0 R 0 R 112 R 255 G 120 G 24 G 115 G 255 B 100 B 113 B 114 B 255 Hex #007864 Hex #001871 Hex #707372 Hex #FFFFFF C 100 C 100 C 52 C0M 0 M 86 M 41 M 0 Y 61 Y 0 Y 38 Υ 0 K 28 K 35 K 20 Κ0

Primary colors are used as background color.

Pantone 1575C

R 255
G 127
B 50

Hex FF7F32

C 0
M 59
Y 90
K 0

Pantone 7548C

Pantone 2905C

R 141
G 200
B 232

Hex FFC600

Hex 8DC8E8

C 43
M 9
Y 100
K 0

K 0

Secondary colors are used to emphasize key elements like an important word or an arrow. Only one secondary color should be used in any given layout

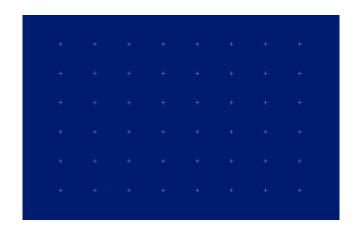
Calibri Bold

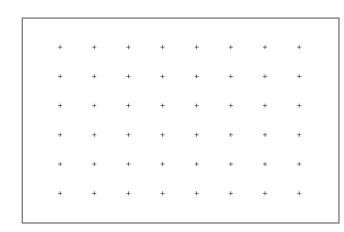
ABCDEFGHIJKLMNOPQRSTUVWXYZ/ abcdefghijklmnopqrstuvwxyz 1234567890!@?& ABCDEFGHIJKLMNOPQRSTUVWXYZ/ abcdefghijklmnopqrstuvwxyz 1234567890!@?& Headlines are all caps and outlined. New text becomes solid fill secondary color. Stroke width point size is **1.6%** of the character height. Changed text becomes dashed outline, at 50% opacity. Stroke width point size is **1.6%** of the character height. Tagline highlights "collaboration" with a secondary color. Do collaboration, better. Clear a path to better collaboration at <u>GWIntranet/ElevatedWorkplace</u>

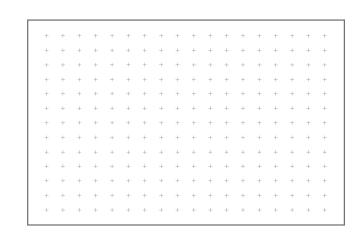
Design Elements

Pattern

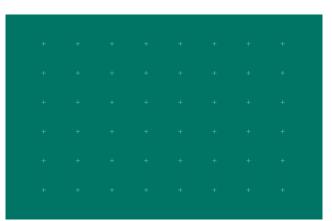
When using a plus pattern as a background, use reduced contrast when necessary for readability.

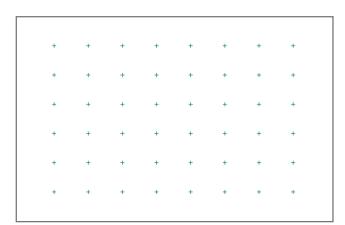


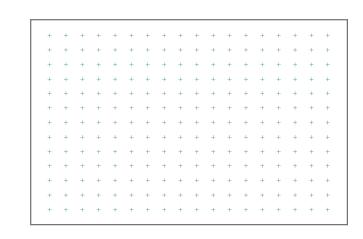


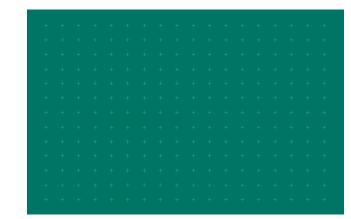






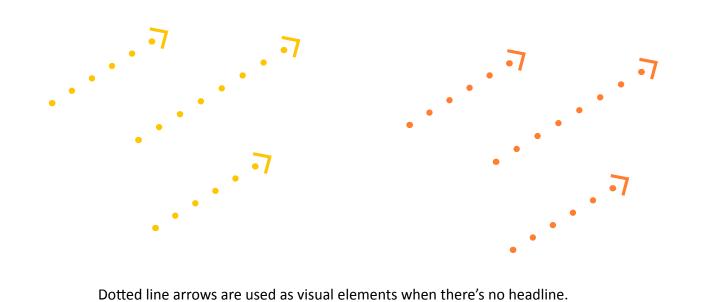


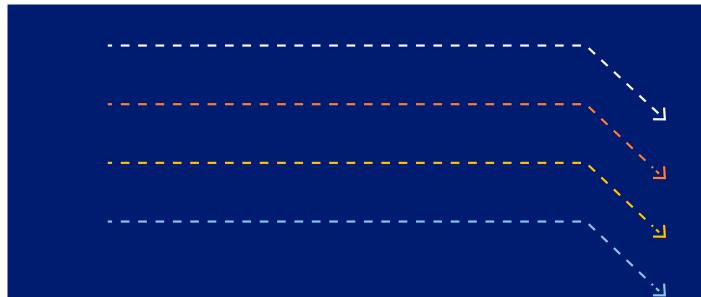




Arrows

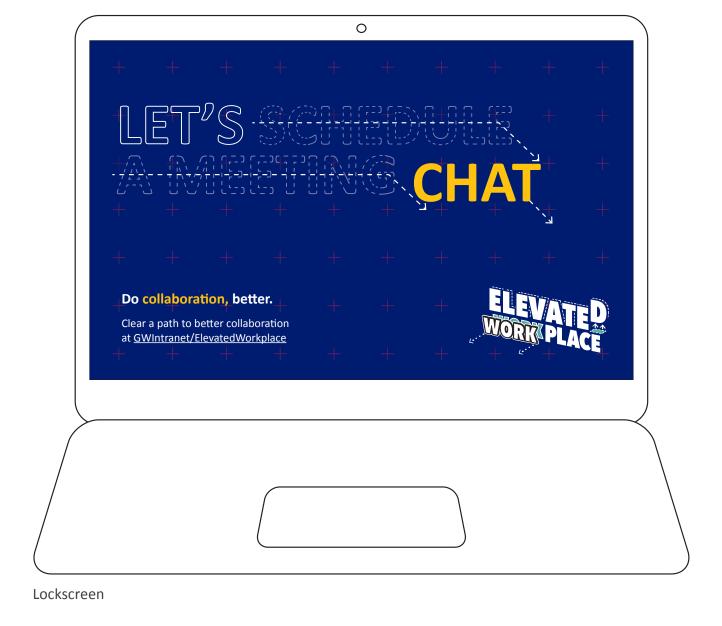
Use the arrows on the left as a design accent. Use the arrows on the right as a headline "strikethrough."

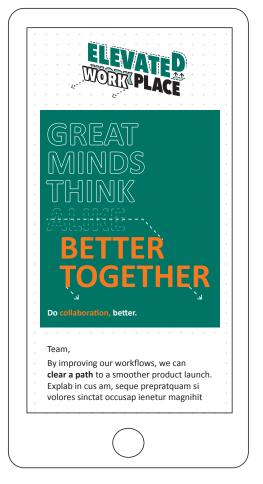


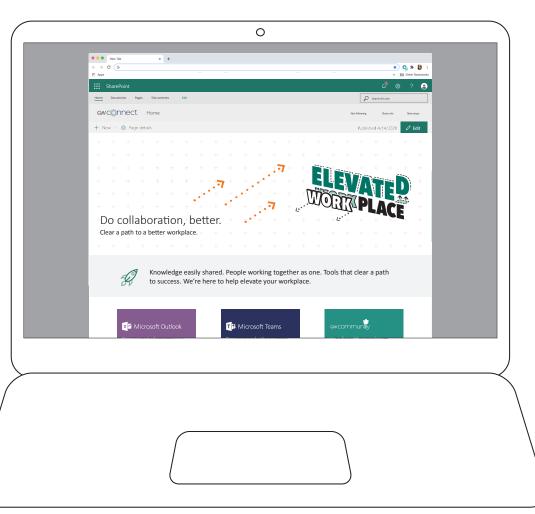


Email

These use examples demonstrate how the brand elements come together.







Intranet Page